

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Government Employee Management System
Bangladesh Secretariat, Dhaka

Invitation for Tender

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|---------------------------------|--|--|---|--------------------------|
| 1 | Ministry/Division | Ministry of Public Administration | | |
| 2 | Agency | Ministry of Public Administration | | |
| 3 | Procuring Entity Name | সরকারি কর্মচারী ব্যবস্থাপনা পদ্ধতি, জনপ্রশাসন মন্ত্রণালয় | | |
| 4 | Procuring Entity District | Dhaka | | |
| 5 | Invitation for | Tender | | |
| 6 | Invitation Ref No | 05.00.0000.248.07.008.24-126 | | |
| 7 | Date | 28-04-2024 | | |
| KEY INFORMATION | | | | |
| 8 | Procurement Method | OTM | | |
| FUNDING INFORMATION | | | | |
| 9 | Budget and Source of Funds | Revenue/GOB | | |
| PARTICULAR INFORMATION | | | | |
| 10 | Programme Code | 120014101 | | |
| 11 | Programme Name | সরকারি কর্মচারী ব্যবস্থাপনা পদ্ধতি, জনপ্রশাসন মন্ত্রণালয় | | |
| 12 | Tender Package No. | MoPA/GEMS GD 006 (2023-2024) Code No 4113214 | | |
| 13 | Tender Package Name | Procurement of Furniture for Office Room | | |
| 14 | Tender Publication Date | 29-04-2024 | | |
| 15 | Tender Last Selling Date and Time | 09-05-2024; 02-00 pm | | |
| 16 | Tender Closing Date and Time | 12-05-2024; 12-00 pm | | |
| 17 | Tender Opening Date and Time | 12-05-2024; 12-30 pm | | |
| 18 | Name & Address of the Office(s) | Address | | |
| | Selling Tender Document | Office of the Program Director | | |
| | Receiving Tender Document | Government Employee Management System | | |
| | Opening Tender Document | & Joint Secretary (PACC) Ministry of Public Administration Room # 105 (B), Building #3, Bangladesh Secretariat, Dhaka. | | |
| 19 | Place/Date/Time of Tender Opening | Place: Do Date: 12-05-2024 Time: 12.30 pm | | |
| INFORMATION FOR TENDERER | | | | |
| 20 | Brief Eligibility and Qualification of Tenderer | The tenderer should be well-experienced with (1) Valid Trade License of 2023-2024; (2) Income Tax Certificate of 2023-2024, (3) Bank Solvency Certificate Collected on or after 30 April 2024; (4) VAT Registration Certificate/BIN (5) Tender Security (Pay Order/Bank Draft);(6) Undertaking of not being blacklisted or debarred by any government/autonomous body; (7) The minimum amount of liquid assets i.e. working capital or credit line(s) as stated in STD-TDS; (8) The Tenderer shall have minimum of 3 years of overall experience; (9) The minimum specific experience as Supplier in supply of similar Goods of at least one (1) contract successfully completed within the last 2 years with a value of at least Tk.20.00 (Twenty) lakh only; (10) Other qualifications as stated in STD must be full filled. | | |
| 21 | Brief Description of Goods | Furniture for Office Room | | |
| 22 | Brief Description of related services | Not Applicable. | | |
| 23 | Price of Tender Document (Tk) | Tk 1000/- | | |
| 24 | Lot | Identification of Lot | Location | Tender Security |
| | 1 | Furniture for Office Room | Office of the Program Director Government Employee Management System & Joint Secretary, Public Administration and Computer Center (PACC) Ministry of Public Administration Room # 105 (B), Building #3, Bangladesh Secretariat, Dhaka. | 75,000/- |
| 25 | Name of Official Inviting Tender | Md. Doulutuzzaman Khan | | |
| 26 | Designation of Official Inviting Tender | Joint Secretary, Public Administration and Computer Center (PACC) & Programme Director, Government Employee Management System, Ministry of Public Administration, Bangladesh Secretariat, Dhaka | | |
| 27 | Address of Official Inviting Tender | Room #105(kha), Building # 03, Ministry of Public Administration, Bangladesh Secretariat, Dhaka. | | |
| 28 | Contact details of Official Inviting Tender | Tel. 02-55100512 | | E-mail: gems@mopa.gov.bd |
| 29 | Detail Invitation for Tender | www.mopa.gov.bd | | |
| 30 | The Procuring Entity reserves the right to accept or reject all or any of the tenders. | | | |


Md. Doulutuzzaman Khan
Programme Director

Government Employee Management System
& Joint Secretary (PACC)
Ministry of Public Administration